

# The 5th WOODBRIDGE (SEA SCOUT) GROUP

## TRUSTEES ANNUAL REPORT 2023

For the 12-month period ended 31<sup>st</sup> March 2023

### GROUP EXECUTIVE COMMITTEE:

Group Scout Leader	Mr B Hayter
Group Executive Chairman	Mr M Bell
Group Secretary and Membership Secretary	Dr N Notcutt
Group Treasurer	Dr J Douse
Explorer Scout Leader	Mr C Finch
Monday (Perisher's) Scout Leader	Mr G Symonds
Friday Scout Leader	Mrs N Tooke
Tuesday Cub Scout Leader and Deputy GSL	Mrs M Ulph
Wednesday (Woden) Cub Scout Leader	Mrs D Bell
Monday Beavers Leader	Mrs L Keer
Thursday Beaver Leader	Mrs P Calver
Squirrels Leader	Mrs L Villiers
Scout Parent Representative	Mr M Davies
Cub Parent Representative	Mrs J Perry
Beaver Parent Representative	Mr H Banhm
Quartermaster	Mr M Davies
Bosun	Mr D Russell
Fundraising Officer	Mrs J Perry
Design and Social Media Officer	Mrs C Owen

### GROUP TRUSTEES (Elected):

Group Scout leader	Mr B Hayter
Group Executive Chairman	Mr M Bell
Group Secretary	Dr N Notcutt
Group Treasurer	Dr J Douse
Scout Leader	Mrs N. Tooke
Cub Scout Leader	Mrs. M. Ulph
Beaver Leader	

CUSTODIAN TRUSTEES: None  
OTHER ADVISERS: None

BANKERS: BARCLAYS BANK PLC, Woodbridge Business Centre, Suffolk Coastal Group  
4 Church Street, Woodbridge, Suffolk, IP12 1DJ

Group Registration Number with The Scout Association: 40674

Charity Registration Number: 268625

Royal Navy Registration Number: 93

Contact Name and Address: Group Executive Chairman, 5th Woodbridge ( Sea Scout) Group  
5-7 Tide Mill Way, Woodbridge, Suffolk, IP12 1BY.

## 1. WELCOME & FINANCIAL SUMMARY

### GROUP CHAIR – Mark Bell

The Trustees and Executive Committee of The 5<sup>th</sup> Woodbridge Sea Scouts are delighted to submit the following set of accounts for the financial year 2023.

The subsequent pages summarise a group which is growing. The number of sections in our group is growing, led by an ever increasing and fantastic cross-section of adult volunteers help our young people learn skills for life. We are growing the amount of equipment available to our sections, both in breadth of capability, and depth of capacity. This growth in equipment is allowing our leaders to provide the best possible scouting experience to the young people in our care. We are growing our executive team of volunteers, each bringing with them their enthusiasm, expertise, and diversity of thought, and all ultimately ensuring the group provides safest and most exciting scouting experience. Most importantly we are helping people grow, both young and old, guided by the Scouting values of integrity, respect, care, belief, and cooperation.

I offer my thanks to Jonathan our Treasurer, Claire our Marketing Guru and Richard our Auditor for creating this year's report. Most of all however, I offer my thanks to the wider team of scouting volunteers and leaders, lead by Barrie our Group Scout Leader for their time, dedication, and creativity in the delivery of scouting experiences.

### GROUP TREASURER – Jonathan Douse

The group was busy during 2022-23 and turned over £51,847. At year end we had £11,852 in cash and £38,827 saved for the new HQ. We made a small deficit in year. This was due to spending on preparatory works for the HQ (£12.6K) being higher than fundraising and donations for this purpose (£10.4K). The group also invested in a new sailing dinghy, new kayak trailer and new tents, the cost of these items was nearly but not completely covered by donations and grants.

We have kept the cost of the termly subscription unchanged for many years now at £45 per term. Sadly the cost of living crisis has made it difficult for some families to pay for subs and fees for camps and other activities. A donation from The Frank Jackson Fund has enabled us to cover these families' fees, ensuring that no child is excluded from scouting on the basis of their parent's ability to pay. The Frank Jackson Fund also covered costs associated with increasing the size of the group, it has paid for uniform and training for our new leaders and other set up costs. As more young people join the group this has provided us with additional income. Fortunately, the additional income has helped us cope with the extra costs associated with inflation affecting the cost of insurance, maintenance of our equipment and repairs. We have been saved from soaring electricity and water prices by a long term fixed price deal arranged before the war in Ukraine.

I am very grateful to all those who help with the years fundraising events including boat rides, BBQ and Quiz. We are very fortunate to have Barry and Janet working to get us grants to cover costs of new equipment and to support the expansion of the group. The hard work the Claire and all the leaders do to keep our media profile high must also help us look attractive to donors, as well as the families of potential future members! With more sections open we are now making much better use of the HQ with it used each evening. During the day it remains largely unused but the dance group have rented it on a regular basis providing us with some welcome additional income. We would welcome contact from any group or society wanting to rent the HQ at times when we are not using it.

The budget for 2023-24 has been set on the basis that we will make a small in year surplus. This leaves room for the unexpected costs that always occur. We hope to have a successful year of fundraising with another quiz, a sponsored row, a raffle and BBQ planned.

## 2. ACTIVITIES AND ACHIEVEMENTS IN THE YEAR

### GROUP SCOUT LEADERS REPORT- Barrie Hayter

This year has shown again just how amazing the team are within 5<sup>th</sup> Woodbridge. We have continued our drive for growth and to reduce our waiting list and opened a new Cubs Pack in September followed by a new Beavers Colony as well as the first Squirrels Dray in Deben District in January.

The Woden Pack (named after an Anglo Saxon God) have been going from strength to strength and have a Section leader and a good number of section assistants supporting the pack. The second Beavers colony has a great team that are getting to know the young people and how Scouting works. We need to pass on a massive thank you to Maggie who has given up so much time to support the new Scouts, Cubs and Beavers teams with weekly meetings, planning, advice and cups of tea! Having an experienced leader on hand has made a huge difference to getting these groups up and running with amazing program ideas and enjoyable sessions. Also our thanks to Nicola Notcutt who has overseen the 'on boarding' process of DBS checks and references. There must have been 30 new adult volunteers in the last 18 months which has required a lot of organisation.

5WSS always likes to stay at the forefront of Scouting and with the addition of Squirrels to the scouting movement in 2021 we were keen to get involved as soon as we could. Our Scout Leader, Nicola Tooke (Noo) headed up this project and very successfully recruited enough leaders and a section leader to be able to open the first Squirrels Dray in Deben District. Since January the 4-6 year olds have been learning new skills and are now all invested into the scouting movement.

Without such a dedicated and enthusiastic team we would not have been able to double in size in the past 18 months.

5WSS turned 50 in 2022 and to celebrate we had over 150 members on the water at the same time to retake our promise. In April 2023 we had our first group camp for many years with again over 150 members camping at Hollowtree for St Georges. The event was a huge success and allowed the leaders from all the sections to get to know each other.

I would like to take this opportunity to thank all adults that support our group from the leadership teams for each sections, the executive team that do so much in the background, the fundraisers that enable us to continue to expand capabilities, the Bosun and parents that support keeping our very large fleet of boats afloat to the many parents that help get ready for camps and other activities. We have over 60 adult volunteers 'on the books' with far more than that helping make us such a successful group.

#### Building Update

The group has taken major steps this year with the extension plans and have actually started building work. To secure the planning permission we had to start major works so we have completed the main foundations that support the containers. The revised planning consent was approved in November and we had until the end of February to start. We are now concentrating on raising the required funds to complete the build.

#### Waiting list

With 65 young people joining the group in the last 12 months from the waiting list it should have in theory gone down from last year's 150. But instead, it has risen to 185 meaning we have had 100 young people join the waiting list in the past 12 months. The age of distribution of these young people shows there is still a very high demand and if we had the space, time and leaders we could open a new Squirrels, Beavers, Cubs and Scouts straight away.

The below graph shows age distribution with 5 year olds having 25 young members waiting to join the group.

#### SQUIRREL LEADERS REPORT- Lisel Villers

It has been an amazing first 6 months for our Squirrel Drey, we have just seen our 1st 3 squirrel move up to beavers. So far, we have done lots of different activities including water sessions and navigation skills and lots more. We have an amazing team with lots of assistants and 24 squirrels. I'm still learning with every session but different sections have been an amazing help.

#### MONDAY BEAVER LEADERS REPORT- Laura Keer

We opened our new Beavers 2 section in January 2023 and we're very fortunate to have been led by Maggie as all of the leaders and Beavers were new.

We have enjoyed trips to the fire station and getting the train to Melton and walking back to the Scout Hut in the dark.

The highlight for all of us was going to the St George's Camp. Beavers and leaders all enjoyed the activities available and our first overnight stay.

We have managed to get 2 permit holders for the power boats so we have managed to take the Beavers out on the river.

We are looking forward to next term and are hoping to take our Beavers on their first camping trip.

Our group numbers are gradually increasing and we will have 20 beavers in September.

### THURSDAY BEAVER LEADERS REPORT - Pippa Calver

Thursday Beavers have had another fun-packed programme throughout the year! We have a steady number of 20 beavers with 6 leaders. Throughout the year we have celebrated the Chinese New Year, learnt about space, showed off our musical talents, went on night walks and attended our first group camp!

The group camp was a big step for our Beavers, many of them had never been away for the night before, they all thoroughly enjoyed themselves and are looking forward to future camps!!





## TUESDAY CUB LEADERS REPORT- Maggie Ulph

I would firstly like to thank the Cub parents for their continued support and help with the Cub section and with 5WSS in general.

There are lots of things we couldn't do without your help and thanks for your patience with dropping off and picking up your children from what might seem random places!!

Over this period, the cubs have been working hard and a total of 189 badges have been awarded.

We continue to have a steady flow of Beavers to Cubs and Cubs to Scouts and Cub numbers average at about 26 per session.

We have been involved in District activities, Suffolk Punch Cubs Activity Day being one and we have been to Adastral Park to an event hosted by BT and University of Suffolk for the Cubs to work towards their Digital level 2 badge.

One of the great things about being a Cub leader is that we get opportunities to see and do things that we wouldn't normally have access to.

We have had more access to water activities over this period too thanks to kind tides and willing to help permit holders, hence an increase in our awards of water activity related badges.



### WEDNESDAY CUB (WODEN) LEADERS REPORT- Daisy Bell

Well what a whirlwind first 6 months for our pack. We have acquired three full time leaders and seven Section Assistants and Occasional Helpers, all of which have children associated to 5WSS. Two have recently received their Power Boat permits so we'll be taking advantage of this over the summer.

The addition of two Explorer/Young Leaders has been a valuable asset for all concerned and creates an extra layer of support for the Cubs. These are young people nearing the end of their childhood scouting career and are keen to 'give something' back to the group.

Currently we have 24 Cubs and they are central in all we strive for; we aim to create a programme that is balanced, varied and focuses on a wide range of skills for life. We encourage their input and listen to the kinds of sessions they'd like to see on our programme and then sneak in some covert learning opportunities! Importantly, we don't let poorer weather stop our focus on the great outdoors – we just prepare for it and enjoy nature as it is.



The Cubs have given up some of their weekends and evenings to enjoy multiple 'extra-curricular' activities; helping with an Eco-warrior project, a King Charles Coronation Project, undertaking a survival Swimming course, a Community Conservation Project and shortly a Rowing Fundraiser for 5WSS and river clean-up.



I am incredibly proud to say that we now have 16 young people who are on the cusp of receiving their Chief Scout Silver Award after just 7 months Scouting which is a massive achievement for them and their high rate of attendance demonstrates their focus and commitment to the organisation.

After the success of the local 5WSS joint camp, we are looking forward to the District Camp this summer where the young people will see they are part of a wider network of scouts and appreciate that their membership is a lifelong support network for them and spans the whole globe and not just their locale.



I would like to personally thank the parents of our Cubs – your engagement and involvement in our activities has been vital to our success. In addition, the support of the local Woodbridge/Suffolk community has allowed for us to visit a number of interesting establishments (some of which would not always open their doors) – so a thank you to Ipswich East Fire Station, Deben Community Farm, Stokes Sauces, BT, University of Suffolk, Sutton Hoo, RNLI and Royal Harwich Yacht Club.



Finally, thank you to Maggie Ulph at Tuesday Cubs for teaching us all she knows yet encouraging us to try new things out for the Cubs. Your 25 years as a Leader is invaluable and please continue imparting your knowledge.

As much as I and the Woden Cub leaders love what we do, it isn't about US, it's ALL about the young people. Cubs: we're in for a great year ahead!

## MONDAY SCOUT (PERISHERS) LEADERS REPORT- Gareth Symonds

The Perishers offered a full programme of activities this year, land and water based. We participated in whole group events like the St. George's camp and benefited from the wider resources of the group. Scouts continued to achieve badges and enjoy troop nights. Attendance has been consistent throughout the year, we have had some new scouts join us many of whom have been invested, some on the water. The Explorer leaders have been great in helping us provide opportunities to get on the water with no Friston access this year. Our leaders have engaged in training opportunities, some funded by the Royal Navy Association in courses ranging from Power Boating to Mountain Leadership. A day hike in Rendlesham Forrest was a highlight - Scouts feedback they enjoyed the independence of adventuring on their own in patrols. The Monday Night scouts seem like a happy group of young people, we have a good mix of boys and girls and were are looking forward to three Scouts progressing to Explorers in September and four Cubs joining us. There are a number of changes in leadership at the troop that will give us an opportunity to consolidate the foundational work done since we set up in 2022.

## FRIDAY SCOUT LEADERS REPORT- Nicola Tooke

It's been another busy year for Friday troop.

Thanks to Perisher troop establishing themselves, we have been able to numbers slightly this year, from 32 to 24- a conscious decision rather This has made water activities throughout the spring and summer us. For the first time in years, we have also welcomed a couple of new waiting list. We continue to have a strong leadership team; Including 3 Leaders, all of whom have ensured that we are able to offer our varied, programme.



reduce our troop than a loss of interest. much more viable for members from the fantastic Young high-quality

We have continued to run Junior Officer training and selection sessions and are very pleased with our current group of JO's. Throughout the year we have awarded a few more Chief Scout Gold Awards, the highest award available in the Scout Section, with a few more on the horizon. We have also promoted and awarded sections of the Youth Shaped Award as well as hundreds of other badges!

July '22 saw us attend and support the annual Wet Weekend Camp after two years off due to Covid-19. We took 11 Scouts across both troops as participants, a Young Leader, and a JO helper, who used their Power boat qualifications to help us with safety cover. We also provided our pulling boats and Oyster Catcher and lead Pulling for the event. Some of our leaders will be returning with our pulling boats in July 23, but giving the scouts a weekend off due to all the other nights away opportunities they have had this year.



In August Scouts from both troops attended Suffolk Punch County camp at Hallowtree. Despite the

relentless heat, we had a wonderful time participating in more activities than you could imagine- from abseiling to zorbing and everything in-between.



October '22 was the return of our Norfolk Broads Adventure Cruise. We spent 4 nights cruising the northern rivers of The Norfolk Broads. Sailing, rowing, climbing church towers and adventuring. The weather was incredible and a great time was had by all. This was our 4th adventure cruise,





and hopefully not our last. The Broads will always remain my favourite scout camp, as it does for many of our members as they regale to us years later!

As well as the annual events, we have also been very lucky to attend our very own Group St. George's Camp in April and District Camp in May. This August we will be holding our Scout summer camp at Decoy Broad in Norfolk, with scouts from both troops attending. Adding all that up.... by September, scouts will have had the opportunity to spend over 20 nights away this year, not bad going really!

It's not just about camps though. We have spent many Fridays on the term covering power boating, sailing (when the weather allowed!), boarding, canoeing, and kayaking. We also had a brilliant night playing lagoon at Shingle Street, followed by fire and smores, and we are looking to a joint beach BBQ with Monday troop to mark the end of term. Many scouts also supported the Row the Deben Fundraiser.

Earlier in the year, we covered a range of activities including Fire safety, and navigation skills. Scouts also worked on a badge of their choice; communicator, street sports or photography. In December we were to Rock Barracks to complete our Mechanics badge with support from Army.

As always, we would like to thank all our leaders, parent helpers and Young leaders for their highly valued support and assistance throughout the year. We really could not do what we do without you all.... and finally, well done to our Raft Team for winning back the trophy at the Regatta!



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## EXPLORER SCOUT LEADERS REPORT- Craig Finch

### EXPLORERS REPORT

Explorers have continued a steady growth in membership and currently has 24 members. We have completed a full programme of activities. Starting with Top Awards, 7 Explorers have passed their Duke Of Edinburgh Bronze Award through their Schools, these have been converted to Chief Scout Platinum Awards. A further 3 Explorers have gained Duke of Edinburgh Silver and their Chief Scout Diamond Award. 3 Explorers have passed British Canoeing Instructor qualifications and Scout permits to lead water activities. 2 Explorers have also passed Royal Yachting Association Power Boat qualifications and also received Scout Activity permits. A range of activities have been planned and carried out with Explorers helping in the planning and running to support their aspirations and activity permits. These have included night time paddle sports. Explorers and Leaders helped to provide water activities to the Beavers and Cubs at Fristan Reservoir and Monday Scouts on the Deben. We also provided a water activities development day to Leaders from 1st Oulton Broad Sea Scouts.

### NETWORK REPORT

The Network Section remains the quietest section. The Network is not a traditional activity section but was set up to keep contact with young members who have departed for university, during their term breaks the members are invited back to help with water and land activities for the younger sections. In time these members may become the Groups Leaders of the future.

### 3. GROUP POLICY AND OBJECTIVES

At the end of the period, cash reserves amounted to **£11,851.93** after deduction for current liabilities due within the year. The Group's policy on reserves is to hold an amount sufficient to cover the essential running costs for the next 6 months and to budget for longer term maintenance and capital replacement to ensure the long term viability of the Group.

The executive committee has started a fund to pay for refurbishment/ replacement of the headquarters building, £39,827.25 has been reserved this purpose.

The objectives of the group are to follow the aims of the Scout Association to promote the development of young people in achieving their full physical, intellectual, social and spiritual potential. The Group is a trust established under the rules of the Scout Association, which are common to all Groups/Districts. Trustees are appointed in accordance with the Policy, Organization & Rules of The Scout Association.

The accounts, which cover a 12 month period, have been drawn up on the receipts and payments basis, which is consistent with the previous year.

Approved by the trustees 27/4/23

Receipts & Payments Account Summary for the year ended 31st March 2023

	This year	Previous Year
Total receipts for the year (see page C7)	<b>48497.51</b>	<b>48963.94</b>
Total payments for the year (see page C8)	<b>51857.05</b>	<b>52040.10</b>
Net receipts (payments) for the year	<b>(3359.54)</b>	<b>(3076.16)</b>
Cash, bank and similar funds brought forward	<b>55038.72</b>	<b>58114.88</b>
Cash, bank and similar funds carried forward (Net Monetary Assets, see page C9)	£51679.18	£55038.72

The above account and accompanying statement of assets and liabilities were approved by the Trustees on 27/4/23 and signed on their behalf by

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Jonathan Douse  
Group Treasurer

Receipts for the year ended 31st March 2023

	This Year £	Previous Year £
MEMBERSHIP SUBSCRIPTIONS	17829.29	13384.90
District Fees refund	nil	nil
Less on line scout manager	(363.49)	(164.37)
Less Association fees paid	<u>(8317)</u>	<u>(5518)</u>
	9148.80	7702.53
INVESTMENT INCOME RECEIVED		
Bank Interest     BPA a/c	<u>79.15</u>	<u>3.20</u>
	79.15	3.20
DONATIONS/GRANTS		
HMRC Gift Aid	3416.71	707.31
East Suffolk Council:		
Kate Yule locality grant     boat/trailer	1000	1000
Restart grant tent, tables and shelters	nil	1080
Youth grant for Quest	nil	1500
Warm rooms	3360	nil
Royal Navy for new boat	nil	5000
COVID Lockdown Grants	nil	10667
From donor for new boat	nil	5700
Mrs Rope paddle boards/quest	800	600
Frank Jackson Fund(hardship and new sections )	5000	nil
Woodbridge shufflers	125	nil
Waitrose for tents	500	nil
Amazon for Quest	nil	1401.96
Others donations (amazon/easy fundraising)	264.96	407.24
Waldringfield Boat yard for Rib	nil	2500
Ransomes for new HQ	1500	1500
Notcutts for new HQ	1000	1500
Parents/ donors for HQ	1150	400
Hallett family for HQ	<u>4000</u>	<u>nil</u>
	22116.67	3396351
ACTIVITIES	10049.08	3988.20
FUND RAISING	3526.31	627.50
GRANT for Tea Pot project	nil	200
RENT	1739	1898
SUNDRY RECEIPTS	315	111
Boat Insurance	340	470
Uniform/kit	1183.50	nil
Training	<u>nil</u>	<u>nil</u>
	1838.50	581
TOTAL RECEIPTS FOR THE YEAR	£48497.51	£48963.94

Payments for the year ending 31st March 2023

	This Year £	Previous Year £
<b>PREMISES</b>		
Light/Heat/Water	867	722.18
Insurance	1133.64	868.10
Repairs and Renewals	1257.91	1802
COVID PPE	nil	34.29
Boat shed repairs	<u>nil</u>	<u>302.93</u>
	3258.55	3729.50
<b>BOATS</b>		
Insurance	2861.51	2834.36
New paddle boards	nil	2844.30
New Dock	nil	2500
Oyster catcher	nil	10,000
New Rib	nil	16570
Quest	7426.67	nil
Kayak trailer	1740	nil
Repairs and Renewals	<u>4039.32</u>	<u>2973.86</u>
	16067.50	37722.52
<b>ACTIVITIES</b>		
Warm rooms	466.36	nil
Day to day section running	1852.61	nil
Activities	10256.51	3707.43
Equipment	<u>1090.17</u>	<u>2516.08</u>
	13665.65	6223.51
<b>FUND RAISING EXPENSES</b>		
	753.41	573.97
<b>ADMIN/ESTABLISHMENT EXPENSES</b>		
	nil	48.55
<b>TRUSTEES EXPENSES</b>		
	nil	nil
<b>OTHER EXPENSES</b>		
TEA POT project	nil	200
RN Inspection	nil	nil
Training	860	449
Personal Group insurance	<u>52</u>	<u>42</u>
	912	691
<b>PURCHASE OF BADGES/BOOKS</b>		
	2420.53	560.06
<b>SUNDRY PAYMENTS</b>		
Miscellaneous	47.37	95
Uniform/Life Jackets	<u>2115</u>	<u>2396.99</u>
	2162.37	2490.99
<b>NEW HQ PROJECT</b>		
Feasibility study	3000	nil
Planning expenses	5186.20	nil
Foundations	3860.84	nil
Archaeology	<u>570</u>	nil
	12617.04	
<b>TOTAL PAYMENTS FOR THE YEAR</b>	<b>£51857.05</b>	<b>£52040.10</b>

Statement of Assets & Liabilities at 31st March 2023

This Year	Previous	Year
	£	£
<b>MONETARY ASSETS</b>		
Cash, bank and similar funds		
Bank Current Account(s) R&P A/C	4123.42	8217.56
‘Subs’ A/C	10476.51	3416.70
‘Fund Raising’ A/C	nil	3481.40
Bank Deposit Account(s)	37079.25	39923.06
Cash in Hand (Petty Cash A/C)	<u>nil</u>	<u>nil</u>
Net Monetary Assets (see page C4)	51679.18	55038.72
OTHER MONETARY ASSETS	nil	nil
INVESTMENT ASSETS	nil	nil
<b>NON-MONETARY ASSETS for Charity’s own use</b>		
Land and buildings (insurance valuation)	396699	341393
Boats and marine equipment (insurance valuation)	69735	57146
Scouting equipment (insurance valuation)	<u>42175</u>	<u>39539</u>
	508609	438078
<b>LIABILITIES those due within one year</b>		
Cheques issued, not yet presented	nil	nil
Expenses incurred not yet invoiced	<u>nil</u>	<u>nil</u>
	nil	nil
LIABILITIES those payable after one year	nil	nil
CONTINGENT LIABILITIES AND FUTURE OBLIGATIONS: None		None

## Independent examiners report

I report to the trustees of 5th Woodbridge Sea Scouts (charity number 268265) on the accounts for the year ended 31st March 2023.

### Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

Name: Richard Short FCCA

Professional Qualifications: Chartered Certified Accountant

Address: 20 Hercules Road, Rendlesham, Suffolk IP12 2GP

Budget\* for the 12month period to 31st March 2023

Essential Running Costs

	£
ASSOCIATION FEES	<u>8700</u>
PREMISES	
Light/Heat/Water	1000
Insurance	1200
Repairs and Renewals (Note 1)	<u>1000</u>
	3200
BOATS	
Insurance	2900
Running costs, Repairs and Renewals (Note 2)	<u>2500</u>
	5400
ADMIN/ESTABLISHMENT EXPENSES	50
TRUSTEES EXPENSES	nil
OTHER EXPENSES	
RN Inspection	nil
Personal accident insurance	52
Training	<u>500</u>
	552
PURCHASE OF CAPITAL EQUIPMENT	
Tents and camping equipment	1000
PURCHASE OF BADGES/BOOKS	2300
SUNDRY PAYMENTS	
Miscellaneous	nil
Day to day ACTIVITIES	2500

TOTAL ESSENTIAL RUNNING COSTS FOR THE YEAR: £23702

**Note 1-** essential repairs and Health & Safety expenditure.

**Note 2** – includes mooring fees, essential servicing and maintenance of existing boats and motors.



ESTIMATED INCOME FOR YEAR

SUBSCRIPTIONS	18750
Gift Aid	<u>5000</u>
	23750
DONATIONS / GRANTS	
Rent of hall/ parking	2000
UNIFORM/ T-SHIRTS	1000
FUNDRAISING	1000
TOTAL ESTIMATED INCOME FOR THE YEAR (note 6):	£27750

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Appendix A

Accounts relating to Debenside Explorer Unit

Lloyds Bank

Sort code 309985

Account 5101676

Statement of Assets & Liabilities at 31st March 2023

This Year	Previous Year	
	£	£
<b>MONETARY ASSETS</b>		
Cash, bank and similar funds		
Bank Current Account(s) R&P A/C	622.14	622.14
Cash in Hand (Petty Cash A/C)	<u>nil</u>	<u>nil</u>
Net Monetary Assets	701.64	622.14
<b>OTHER MONETARY ASSETS</b>	nil	nil
<b>INVESTMENT ASSETS</b>	nil	nil
<b>NON-MONETARY ASSETS for Charity's own use</b>		
Land and buildings (insurance valuation)	nil	nil
Boats and marine equipment (insurance valuation)	nil	nil
Scouting equipment (insurance valuation)	<u>nil</u>	<u>nil</u>
	nil	nil
<b>LIABILITIES those due within one year</b>		
Cheques issued, not yet presented	nil	nil
Expenses incurred not yet invoiced	<u>nil</u>	<u>nil</u>
	Nil	nil
<b>LIABILITIES those payable after one year</b>		
Fundraising	nil	nil
Receipts for activities	6218.56	4472.17
Receipts for subs	45	45
Payments for kit	nil	nil
Payments for activities	<u>(6184.06)</u>	<u>(4327.95)</u>
Net receipts (payments)	79.5	189.22
Transactions relating to Debenside Explorer unit included in 5 <sup>th</sup> Woodbridge accounts during year 31 <sup>st</sup> March 2021:		
Subscriptions collected from Explorers	2115	2700
Association fees	(1065)	(1157)
Online scouts manager	(43)	(43)
Badges	14.62	nil
New tents contribution	315	
Camp costs	nil	(171.52)
Use of hall and equipment	<u>1336.62</u>	<u>1328.48</u>
Balance	nil	nil